



City of Kingsley Tree Removal Application

10/13/2025

Resident Information

Property Owner _____ Phone _____

Address of Property _____ Email _____

Proposed tree to be removed is located in the: ☐ front yard ☐ front easement ☐ side easement ☐ backyard

Approximate diameter, height and species of the tree to be removed _____

Specific reason for requesting removal of tree _____

Please make a diagram on the reverse side that shows the placement of the tree to be removed in relation to the house, the sidewalk and the street. "Kindergarten style" drawings are fine. It is strongly suggested that the homeowner obtain a copy of the tree removal company's liability and worker's compensation certificate.

I certify that the above information is true to the best of my knowledge. I further acknowledge that if the tree is located in the front yard, or the front or side easement that the tree must be replaced within six (6) months with a tree of a species approved by the City of Kingsley Tree Board. Said replacement tree must be a minimum of 10 feet tall, and have a diameter of at least 1½". A check in the amount of \$200 **must** accompany this application. This is a deposit, as a bond, not a fee.

In order to receive your deposit back, the owner must call the landscaping commissioner or mayor so that the items on the "After Tree Removal Checklist" may be reviewed for determination of compliance.

Signature of Property Owner _____ Date _____

Checklist – For City of Kingsley Use Only

BEFORE Tree Removal

• Sidewalk Inspected? ☐ Yes ☐ No Date _____ Initials _____ Condition _____

• Deposit of \$200 Received? ☐ Yes ☐ No Check # _____ Date _____ Initials _____ Comment(s) _____

• Application presented at regularly scheduled City of Kingsley meeting? ☐ Yes ☐ No Date _____ Initials _____

• Application Approved? ☐ Yes ☐ No Date _____ Initials _____ Comment(s) _____

AFTER Tree Removal

• Stump and debris (including wood chips) removed? ☐ Yes ☐ No Date _____ Initials _____ Comment(s) _____

• Sufficient topsoil and grass seed to restore lawn area applied? ☐ Yes ☐ No Date _____ Initials _____

Comment(s) _____

• Tree replaced (front yard/front or side easement)? ☐ Yes ☐ No Species _____ Initials _____ Date _____

Comment(s) _____

• Sidewalk Inspected? ☐ Yes ☐ No Date _____ Initials _____ Condition _____

• Deposit Check Returned? ☐ Yes ☐ No Date _____ Initials _____ If check not returned, reason _____

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Contact persons: Jamie Klein (502-386-9180) or Tom Schlindwein (502-548-1834)
Please mail this application & \$200 deposit to: City of Kingsley ▪ P.O. Box 5515 ▪ Louisville KY 40255-0515

Diagram of tree to be removed showing where it is in relationship to the house, sidewalk, and street.

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