

# **CITY OF KINGSLEY**

## **ANNUAL RENTAL REGISTRATION FORM**

### **LONG TERM/SHORT TERM RENTALS**

**Address of Rental Property** \_\_\_\_\_

**Type of Rental**    **Long Term** \_\_\_\_\_    **Short Term** \_\_\_\_\_

**Name of Owner** \_\_\_\_\_

**Owner Address** \_\_\_\_\_

**Owner Phone Number** \_\_\_\_\_    **Email** \_\_\_\_\_

**Property Manager Name** \_\_\_\_\_

**Property Manager Address** \_\_\_\_\_

**Property Manager Phone Number** \_\_\_\_\_    **Email** \_\_\_\_\_

**NOTE: CELL PHONE AND LAND LINE MUST BE ACCESSIBLE 24/7**

**Name of Adult Long-Term Tenants** \_\_\_\_\_

**Tenant Phone Number** \_\_\_\_\_    **Email** \_\_\_\_\_

**Registration # from Louisville Metro Government** \_\_\_\_\_

**I, the above-named owner, certify that I fully understand all provisions of the City of Kingsley rental ordinance for the registration and permitting of rental properties and confirm that all federal, state, Metro and Kingsley taxes assessed and levied against the rental property due and payable at the time of filing of this application have been paid. I certify that there are no delinquent taxes or liens of any type filed against the property, and that tenants have been provided access to the Kingsley website, and compliance expectations with Kingsley ordinances have been reviewed with them. I confirm that registration forms for the property and a yearly \$500 registration fee for each property will be completed by August 1 of each year.**

**Signature of Owners(s)** \_\_\_\_\_

**Date** \_\_\_\_\_

**Please send a completed rental registration form for each property along with check(s) payable to City of Kingsley to:**

**City of Kingsley  
PO Box 5515  
Louisville, KY 40255-0515**

**02/05/2024**