

**CITY OF KINGSLEY ANNUAL RENTAL REGISTRATION FORM FOR ALL TYPES OF RENTALS – LONG TERM OR SHORT TERM**

ADDRESS OF RENTAL DWELLING \_\_\_\_\_

TYPE OF RENTAL: LONG TERM \_\_\_\_\_ OR SHORT TERM \_\_\_\_\_ [CHECK ONE]

OWNER NAME[S] \_\_\_\_\_

OWNER [S] ADDRESS[ES] \_\_\_\_\_

OWNER PHONE NUMBER[S] \_\_\_\_\_ CELL \_\_\_\_\_ LANDLINE \_\_\_\_\_

OWNER[S] EMAIL ADDRESS \_\_\_\_\_

PROPERTY MANAGER NAME[S] \_\_\_\_\_

PROPERTY MANAGERS ADDRESS \_\_\_\_\_

PROPERTY MANAGER[S] EMAIL ADDRESS \_\_\_\_\_

PROPERTY MANAGER[S] PHONE NUMBER[S] \_\_\_\_\_ CELL \_\_\_\_\_

\_\_\_\_\_ LANDLINE \_\_\_\_\_

NOTE: CELL PHONE AND LANDLINE MUST BE ACCESSIBLE 365 DAYS/ 24 HOURS / 7 DAYS

NAMES OF ADULT LONG-TERM TENANTS \_\_\_\_\_

TENANTS EMAIL ADDRESS[S] \_\_\_\_\_

-TENANTS PHONE NUMBER[S] \_\_\_\_\_ CELL \_\_\_\_\_ LANDLINE \_\_\_\_\_

I, THE ABOVE NAMED OWNER[S], CERTIFY THAT I FULLY UNDERSTAND ALL PROVISIONS OF THE CITY OF KINGSLEY RENTAL ORDINANCE FOR THE REGISTRATION AND PERMITTING OF RENTAL PROPERTIES.

ALSO, I CONFIRM THAT ALL FEDERAL, STATE, METRO AND KINGSLEY TAXES ASSESSED AND LEVIED AGAINST THE RENTAL DWELLING THAT ARE DUE AND PAYABLE AT THE TIME OF THE FILING OF THIS APPLICATION HAVE BEEN PAID.

ALSO, I CERTIFY THERE ARE NO DELINQUENT TAXES DUE AND/OR LIENS OF ANY TYPE FILED AGAINST THIS PROPERTY.

ALSO, I CERTIFY THAT THE TENANTS HAVE BEEN PROVIDED ACCESS TO THE CITY WEBSITE AND COMPLIANCE EXPECTATIONS WITH THE CITY ORDINANCES HAVE BEEN REVIEWED WITH THEM.

ALSO, FOR THOSE OWNERS WHO ARE BEING GRANDFATHERED INTO THE REGISTRATION PROCESS, THEIR REGISTRATION FORMS FOR EACH PROPERTY AND THE PAYMENT FOR EACH PROPERTY WILL BE DUE AUGUST 1<sup>ST</sup>, 2022

FURTHERMORE, I CONFIRM THAT IN ADDITION TO THE YEARLY RENTAL REGISTRATION FEE OF \$ 500.00 PER RENTAL PROPERTY THERE WILL BE A YEARLY FLAT RATE BUSINESS LICENSE FEE DUE IN THE MONTH OF OCTOBER.

NEXT PAGE

SIGNATURES OF ALL  
OWNERS \_\_\_\_\_

\_\_\_\_\_

DATE \_\_\_\_\_

PLEASE SEND A COMPLETED RENTAL REGISTRATION FORM FOR EACH PROPERTY ALONG WITH  
YOUR CHECK [S] .PAYABLE TO: CITY OF KINGSLEY TO THE ADDRESS SHOWN BELOW:

CITY OF KINGSLEY  
PO Box 5515  
LOUISVILLE, KY  
40255-0515

ATT: CITY OF KINGSLEY TREASURER